



Meeting (No) **PEOPLE COMMITTEE (2)**  
 Time & Date **6pm 6 June 2017**  
 Place **Town Hall**  
 Document **Draft Minutes**

**Present:** Cllrs Barker (Chair), Chambers (substitute for Cllr Loch), Clayton, Cray, Fleetwood, Griffiths and Lloyd

**In attendance:** Miss Duncan (Governance and Operations Manager), Mrs Evans (Assets and Events Manager) and Cllr Kynaston.

<b>PART 1: Items considered in the presence of the press and public</b>	
<b>2</b>	<b>Election of Vice Chair</b>
	<b>RESOLVED</b> to elect Cllr Lloyd as the Vice Chairman of the People Committee to serve until the first meeting of the People Committee in the new Council year.
<b>3</b>	<b>Questions and comments from residents:</b> none.
<b>4</b>	<b>Substitute member for Policy committee</b>
	<b>RESOLVED</b> to appoint Cllr Lloyd as a substitute member of the committee to attend at the Policy committee meeting, should the Chair be unavailable
<b>5</b>	<b>Apologies for absence</b>
	<b>RESOLVED</b> to accept apologies from Cllr Loch (personal).
<b>6</b>	<b>Declarations of Interest</b>
	There were no declarations of interest.
<b>7</b>	<b>Minutes of the last meeting</b>
	<b>RESOLVED</b> to approve minutes of the meeting held on 16.05.17. The Chair signed the minutes.
<b>8</b>	<b>Governance &amp; Operations Manager's report</b>
	The Governance and Operations Manager reported that: <ul style="list-style-type: none"> <li>• A report with costings for Christmas lights 2017 would be presented to Committee in July.</li> <li>• The bunting had been installed without incident and the contractor would be carrying out maintenance checks on a regular basis.</li> </ul>
<b>9</b>	<b>Neston Calendar 2018</b>
	The Committee considered an oral progress report and agreed that, as there had been little reaction to the idea of producing a community calendar, the project would not be progressed further by Neston Town Council.
<b>10</b>	<b>Task &amp; finish/working groups</b>
	<b>RESOLVED</b> that the groups for 2017/18 be organised as follows: <ul style="list-style-type: none"> <li>• Christmas Lights Working Group – Cllrs Griffiths (lead) and Kynaston</li> <li>• Village Fair Task and Finish Group – Cllrs Chambers (lead) and Kynaston.</li> </ul>
<b>11</b>	<b>Neston Music Festival 2018</b>
	The Committee agreed to invite Cllr Carter to be the representative to act as a focal point for the 2018 Neston Music Festival event co-ordination.
Chairman's initials and date:	

<b>12</b>	<b>Appointment of representatives and delegates to external organisations</b>
	<b>RESOLVED</b> to appoint the following representatives: <ul style="list-style-type: none"> <li>• Female Society (Ladies Day)- Cllr Kynaston</li> <li>• CH64 Events Group – Cllr Chambers.</li> </ul>
<b>13</b>	<b>Committee meeting dates</b>
	The Committee confirmed the indicative People Committee meeting dates, 18/07/17, 31/10/17, 05/12/17, 06/02/18 and 08/05/18 as published on the Town Council’s schedule of meetings.
<b>14</b>	<b>Other items</b>
	The Chairman indicated that he would be calling an extraordinary meeting at a date before the next Council meeting in order to discuss and agree a schedule of events for 2017/18.
<b>15</b>	<b>Next meeting</b>
	The next scheduled meeting was noted as 6pm on 18 July 2017.

The meeting closed at 6.35pm.

Signed \_\_\_\_\_ Date \_\_\_\_\_

DRAFT