



Meeting (No) **Extraordinary Meeting of the
POLICY COMMITTEE (3)**
Time & Date **4pm 20 June 2017**
Place **Town Hall**
Document **Draft Minutes**

Present: Cllrs Marlow (Chair), Carter, Chambers and Griffiths (substitute for Cllr Kynaston).

In attendance: Miss Duncan (Governance & Operations Manager) and Mr Simon Jones, Ariadne Associates (HR Consultant)

| PART 1: Items considered in the presence of the press and public | |
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| 25 | Questions and comments from residents: none. |
| 26 | Apologies for absence |
| | RESOLVED to accept apologies from Cllrs Barker (personal) and Kynaston (business). |
| 27 | Declarations of Interest |
| | There were no declarations of interest. |
| 28 | Finance for Events Report |
| | <p>The Committee considered finance report PO3/28 and noted that People Committee had agreed to vire £10,000 from budget line 4360 (grants and donations) and £1,500 from budget line 4371 (youth engagement) in support of an agreed 2017 Victorian Christmas Festival and also a proposed teenage market and young entrepreneurs' project (the latter event being subject to Council approval).</p> <p>The Committee agreed to recommend to Council that, should Council decide to hold both of the above events, the following virements could be made to finance the remainder of the project costs:</p> <p>£4,873 from general reserve (2016/17 underspend) £3,888 from NHB unallocated funds £1,407.72 from bus and transport earmarked reserve.</p> |
| Agenda items 32 and 33 were brought forward by common consent. | |
| 32 | Exclusion of the Press and Public |
| | RESOLVED to exclude the public and press for the remaining items because of likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972. |
| PART 2: Items considered in the absence of the press and public | |
| 33 | Staff contracts |
| | The Committee considered report PO3/33 and agreed that more detailed information would be needed to properly assess the impact before any staff-related decisions could be made regarding the events programme. The Committee agreed to meet again once Council had decided on the teenage market and young entrepreneurs' project and requested that more detailed information be made available for the meeting. |
| Mr Jones left the meeting. | |
| Chairman's initials and date: | |

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| 29 | Strategy Workshop |
| | The Committee decided that it did not wish to hold a strategy workshop or engage a facilitator to support the formulation of a mission or strategic objectives. The Committee decided that councillors would meet to discuss a possible mission and to review objectives and that staff could attend should they wish to do so. |
| 30 | Other items: none. |
| 31 | Next meeting |
| | The next scheduled meeting was noted as 29 August 2017 at 6pm. Prior to this date, an extraordinary Policy Committee to be held as agreed in minute 33. |
| Agenda items 32 and 33 were considered earlier (following agenda item 28). | |

The meeting closed at 5pm.

Signed _____ Date _____

DRAFT