



DEVOLUTION OF SERVICES TEMPLATE

Template for use in considering proposed devolved services

What added value to the people of Neston may be brought to the service by its provision by Neston Town Council?

In what ways is the service as currently provided deficient?

Is it possible for Neston Town Council to manage the service using existing employees?

Is it a requirement to accept CWaC or CWaC-contracted staff under TUPE arrangements?

If TUPE arrangements are required, has an assessment been made of;

- length of service of potential transferees?
- any potential future liabilities?

Is it possible to provide the service by directly employing new staff?

Is it possible for new employee(s) to be adequately supervised within existing structures?

What is the current cost of the CWaC administered service?

- Depreciation on equipment
- Maintenance of equipment
- Materials
- Salary / wages / fees
- Employee on-costs
- Insurance
- Storage facility

What is the cost of new equipment required?

What proportion of the current cost of the service will be transferred from CWaC?

For how many years will these costs be transferred?

What additional costs attributable to inflation will be transferred from year to year?

Is there a competitive market in the provision of a contracted service?

Reviewed April 2017

What risks are associated?

Template for use in considering proposed transfer of structural assets

What added value for the people of Neston would result from the acquisition of the asset by Neston Town Council?

What is the gross monetary value of the asset?

Is there an up-to-date structural report available including any one-off costs and likely timings of repairs expenditure including category one

If no such structural report exists, is it advisable to commission one?

What would be the financial implications of such a submission?

What restrictions in the use of the asset are there?

Is it possible for the value of the asset to be enhanced by change of use?

Is the asset to be acquired in its entirety?

 leased for a limited period?

 leased indefinitely?

 managed on behalf of CWaC?

What is the annual rental to be paid?

What annual average costs are incurred by the asset in terms of
fuel?

 rates?

 cleaning?

 maintenance and repair?

 staffing?

What running costs will be the responsibility of Neston Town Council?

What proportion of annual running costs will be transferred from CWaC?